



STATE COUNCIL FOR OPEN AND LIFELONG EDUCATION - KERALA

DCA Theory Examination - MAY - 2018

EXPENDITURE STATEMENT

Financial Year:	<b>2018-19</b>	Total Pages:		Total No. Vouchers	
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- 1. Exam Centre Code : .....
- 2. Name of the Exam Centre : .....
- 3. Name of the Chief. Supdt. : .....
- 4. Name of the Deputy Chief Supdt. : .....
- 5. Advance Sanctioned Order No. : .....
- 6. Total No. of Students registered for DCA course (3<sup>rd</sup> Batch) : .....
- 7. No. of Students registered for the DCA Examination - May, 2018 : .....
- 8. No. of Students appeared for the Exam from the Previous Batch (I<sup>st</sup> and II<sup>nd</sup>Batch) : .....
- 9. Total No. of Students attended the Exam - May, 2018 : .....

Details of Advance Sanctioned:

Vr. No.	Particulars	Allotted Amount	Expenditure
	Remuneration to Chief Supdt.		
	Remuneration to Deputy Chief Supdt.		
	Remuneration to Invigilator		
	Remuneration to Clerk/Lab Assistant		
	Stationary Charges		
	Photo Copying Charges		
	Postage Charges		
	Total		

Advance Amount Sanctioned	Rs.
Expenditure	Rs.
Balance amount to be Refunded	Rs.
Balance to be Re-imbursed	Rs.

Date & (School Seal)

Signature : .....  
Name : .....  
Chief Superintendent/Principal



STATE COUNCIL FOR OPEN AND LIFELONG EDUCATION - KERALA

DCA Examination - MAY - 2018

ATTENDANCE REGISTER - THEORY EXAMINATION

No. of Students registered for the Examination : .....
No. of Students attended the Examination : .....

Table with 8 columns: Sl. No., Name & Designation, Chief/Deputy Chief/Invigilator/Clerk/(Lab Assistant), and five dates (16.05.18 to 20.05.18) under the Signature header.

Date & (School Seal)

Signature : .....
Name : .....
Chief Superintendent/Principal



STATE COUNCIL FOR OPEN AND LIFELONG EDUCATION - KERALA

DCA Theory Examination - MAY - 2018

No. of Students registered for the Examination : .....

No. of Students attended the Examination : .....

Exam Centre Code: ..... Name of Exam Centre.....

ACQUITTANCE REGISTER

Table with 7 columns: Sl. No, Name & Designation, Specify, Chief/Deputy Chief Supdt./Invigilator/Cleark/Lab Asst., Rate of Remuneration, No. of days attended for the duty, Total Amount, Signature. The table contains one row with numbers 1-7 and several empty rows below.

Date & (School Seal)

Signature : .....
Name : .....
Chief Superintendent/Principal



# STATE COUNCIL FOR OPEN AND LIFELONG EDUCATION - KERALA

## DCA Theory Examination - MAY - 2018

### EXAMINATION REPORT

#### I Details of Students attended in the Exam

THEORY				
Date	Paper	No. of Students		
		Current Batch	Previous Batch	Total
16.05.2018	DC 01			
17.05.2018	DC 02			
18.05.2018	DC 03			
19.05.2018	DC 04			
20.05.2018	DC 05			

#### II Details of Materials issued to the Centres

Sl. No.	Items	Received	Used	Balance
1.	Question Paper			
2.	Main Answer Script			
3.	Additional Sheets			

Date &  
(School Seal)

Signature : .....  
Name : .....  
Chief Superintendent/Principal



DCA Examination - MAY - 2018

STUDENTS ATTENDANCE REGISTER - THEORY

Name of Exam Centre..... Exam Centre Code: .....

Table with columns: Sl. No., Register Number, Name, and Signature (sub-columns for dates: 16.05.18, 17.05.18, 18.05.18, 19.05.18, 20.05.18)

Date & (School Seal)

Signature : ..... Name : ..... Chief Superintendent/Principal