

C1

DC 03 Linux and Open Office

Max Marks : 50

Time : 1½ hrs

Section I

(6 x 1 = 6)

(Answer all questions)

1. _____ command is used to remove a directory in Linux
2. What are the two modes available in vi text editor?
3. In Calc, the intersection of a row and a column is called _____
4. Which one of the following functions is used to calculate the average of a specified range
5. In Impress, _____ view shows thumbnail versions of all your slides arranged in horizontal rows.
6. _____ is the short cut key to view the slide show

Section II

(8 x 2 = 16)

(Answer all questions)

7. Define kernel
8. List any four distributions of Linux
9. How would you insert a Page Number as a Footer in a document
10. What is indentation in Writer?
11. What is mail merge in Writer?
12. What is the difference between absolute referencing and relative referencing
13. What is protection in Calc?
14. What is slide layout?

Section III

(6 x 3 = 18)

(Answer any 6 questions)

15. Write any three advantages of GNU Linux
16. Explain 'wc' command and its different options
17. What is Template in Writer? Write the steps to create a new Template
18. Define a text box. How can you insert a text box in your document?
19. Explain any three text functions in Calc with example
20. Differentiate between flipping and rotating
21. Explain the steps to insert an image in a slide



Section IV

(5 x 2 = 10)

(Answer any 2 questions)

22. Explain the file system structure of GNU Linux
23. Explain different types of charts in Calc
24. What is slide transition? Explain the methods to apply and remove transition effects.